



# Using GSA to Access AQUA TERRA Consultants

## GSA Environmental Consulting Services, Special Item Number 899-1

The U.S. General Services Administration (GSA) Schedules Program [also referred to as Multiple Award Schedules (MAS) and Federal Supply Schedules (FSS)] establishes long-term government-wide contracts with commercial firms to provide access to millions of commercial supplies and services. Government organizations can order directly from GSA Schedule contractors or through the GSA Advantage ([www.gsaadvantage.gov](http://www.gsaadvantage.gov)) online shopping and ordering system.

### How to Use GSA

Step 1

- Establish your short- and long-term requirements. GSA Projects can extend from months to years.

Step 2

- Discuss your requirements (including other recommended teaming partners) with your AQUA TERRA Representative.

Step 3

- Prepare a statement of work (SOW) that includes a scope, schedule and deliverables.

Step 4

- Obtain your contracting office's work approval and confirm the availability of funds.

Step 5

- Submit a Request for Quotation to AQUA TERRA and two additional GSA contractors found on GSA Advantage website.

Step 6

- Evaluate bids and make selection.

Step 7

- Should AQUA TERRA's bid be selected, send the SOW to AQUA TERRA, using your agency's approved GSA purchase order form.

**GSA** Contract Holder

[www.gsa.gov/environmental](http://www.gsa.gov/environmental)

**GSA Contract No:  
GS-10F-0041X**

### Types of Services:

watershed modeling, hydrologic and water quality assessments, stormwater compliance, TMDL evaluations, climate and land use change impacts, software development for model enhancement and integration; database management to support modeling; mentoring/training and other related services.

### The GSA Schedule Advantage:

- Direct working relationship with vendor -- work directly with AQUA TERRA.
- Fast - GSA Services can be acquired in under 30 days.
- Low pass thru costs -- published rates include a 0.75% GSA Fee.
- Unlimited order size.
- Best Priced - prices reflect best competitive rates among federal clients.

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